

## **TENDER ADVERTISEMENT: CONSULTANCY FOR THE CONSTRUCTION OF THE KINTOMWAGE CMA OFFICE**

- Organization: Mwambao Coastal Community Network Tanzania
- Duty Station: Mwarongo Village, Tanga, Tanzania
- Duration: 45 Calendar Days (Fixed-Term)
- Application Deadline: June 18, 2026 (Before June 19, 2026)
- Expected Project Handover: Mid-August 2026

### **1. Background**

Mwambao Coastal Community Network Tanzania, with funding from the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), is strengthening community-based institutions within the Boma Mahandakini Collaborative Fisheries Management Area (CFMa) and the Tanga Coelacanth Marine Park.

Under Output 8.5 (Result 5), the project aims to enhance the capacity of Beach Management Units (BMUs), Village Liaison Committees (VLCs), and Collaborative Management Areas (CMAs) in sustainable revenue collection, while supporting institutional operationalization and administrative efficiency.

To achieve this, Mwambao invites qualified and experienced contractors/consultants to submit bids for the construction of a dedicated CMA office in Mwarongo Village, located within the Tanga Coelacanth Marine Park, Tanga Region, Tanzania. The facility is expected to provide a conducive working environment for the KINTOMWAGE CMA leaders and stakeholders to manage marine resources effectively.

### **2. Scope of Work**

The selected Contractor/Consultant will execute the physical construction and handover of the facility. The structure must feature:

- Administrative Infrastructure: Executive office rooms and an internal, secure storeroom.
- Revenue-Generating Conference Facility: A multi-purpose community conference hall designed to comfortably host local meetings, workshops, and events for up to 60 people. This hall will serve as an income-generating asset, with rental fees directly funding the long-term operations and management of the CMA.

### **3. Roles and Responsibilities**

*Mwambao Coastal Community Network will provide:*

- Approved architectural sketch plans and structural designs.
- A legally secured and cleared land plot designated for immediate construction.
- Direct community mobilization and introductory linkages between the contractor and local village leadership/CMA structures.
- Periodic site inspection and quality assurance verification.

*The Consultant (Contractor) is fully responsible for:*

- Document Review: Thoroughly analyzing architectural drawings and technical specifications prior to breaking ground.
- Supply Chain: Procuring and transporting all high-quality building materials (including water, gravel, sand, cement, and fittings).
- Logistics & Tools: Supplying all required machinery, specialized tools, safety gear (PPE), and construction equipment.
- Labor: Managing qualified site engineers, foremen, and artisans.
- Project Delivery: Completing, cleaning, and handing over the fully operational facility within 45 calendar days, targeted for a Mid-August 2026 handover.

#### **4. Contractor Payment Schedule & Tax Obligations**

Payments will be milestone-based and disbursed upon verification of work quality by Mwambao's project supervisor:

- Tranche 1: Mobilization Advance (30%) – Paid upon contract signing, submission of an approved work plan, and mobilization of equipment/materials to the site.
- Tranche 2: Mid-Term Progress (40%) – Paid upon completion of the substructure (foundation), walling, and roofing stages.
- Tranche 3: Practical Completion (20%) – Paid upon full completion of finishes, plumbing, electrical installations, painting, and site cleaning.
- Tranche 4: Retention Fee (10%) – Retained by Mwambao and released three (3) months post-handover, subject to the rectification of any defects identified during the liability period.

*Tax Compliance Note:* The contractor is legally responsible for all government-related statutory costs, including Withholding Tax and other Tanzania Revenue Authority (TRA) deductions. These statutory fees will be deducted directly by Mwambao from each milestone payment.

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#### **5. Institutional Standards & Quality Clauses**

- Compliance & Permits: The contractor must adhere to local environmental regulations, OSHA safety standards, and Tanga municipal building codes.
- Materials Quality: All sourced materials must meet Tanzania Bureau of Standards (TBS) criteria to ensure infrastructural longevity.

#### **6. Application & Submission Requirements**

Interested contractors or construction firms must submit a comprehensive technical and financial proposal containing:

1. Bill of Quantities (BOQ): A detailed, transparent cost breakdown matching the architectural needs.

2. Company Profile & Legal Status: Proof of active legal registration (e.g., BRELA, valid TRA Tax Clearance Certificate, TIN, and CRB Registration if applicable).
3. Technical Capacity (CVs): Profiles and qualifications of the lead site supervisor and key technicians.
4. Portfolio of Work: Evidence/references of at least three (3) similar community building or civil works projects completed successfully in the past five years.
5. Execution Work Plan: A detailed weekly Gantt chart or timeline proving the project can realistically be completed within the strict 45-day window to meet the Mid-August deadline.

### **How to Apply:**

Please submit your unified application package clearly marked "*CMA Mwarongo Office Construction Application*" no later than 11:59 PM EAT on June 18, 2026. Submissions can be made via email or physical delivery to any of the offices listed below:

- Via Email: [info@mwambao.or.tz](mailto:info@mwambao.or.tz)
- Physical Delivery (Tanga Office):  
Mwambao Office,  
Block No: 4, Mazoon Street,  
P.O. BOX 1075, Chuda,  
Tanga, Tanzania.