

TENDER ADVERTISEMENT: CONSULTANCY FOR THE CONSTRUCTION OF THE PAMBWBO CFMA OFFICE

- Organization: Mwambao Coastal Community Network Tanzania
- Duty Station: PANGANI, Tanga, Tanzania
- Duration: 45 Calendar Days (Fixed-Term)
- Application Deadline: 10th October, 2026
- Expected Project Handover: December 2026

1. Background

Mwambao Coastal Community Network Tanzania is strengthening community-based institutions within sustainable revenue collection, while supporting institutional operationalization and administrative efficiency.

To achieve this, Mwambao invites qualified and experienced contractors/consultants to submit bids for the construction of a dedicated CFMA office in Pangani . The facility is expected to provide a conducive working environment for the PAMBWBO CFMA leaders and stakeholders to manage marine resources effectively.

2. Scope of Work

The selected Contractor/Consultant will execute the physical construction and handover of the facility. The structure must feature:

- Administrative Infrastructure: Executive office rooms and an internal, secure storeroom.
- Revenue-Generating Conference Facility: A multi-purpose community conference hall designed to comfortably host local meetings, workshops, and events for up to 60 people. This hall will serve as an income-generating asset, with rental fees directly funding the long-term operations and management of the CFMA.

3. Roles and Responsibilities

Mwambao Coastal Community Network will provide:

- Approved architectural sketch plans and structural designs.
- A legally secured and cleared land plot designated for immediate construction.
- Direct community mobilization and introductory linkages between the contractor and local village leadership/CFMA structures.
- Periodic site inspection and quality assurance verification.

The Consultant (Contractor) is fully responsible for:

- Document Review: Thoroughly analyzing architectural drawings and technical specifications prior to breaking ground.
- Supply Chain: Procuring and transporting all high-quality building materials (including water, gravel, sand, cement, and fittings).

- Logistics & Tools: Supplying all required machinery, specialized tools, safety gear (PPE), and construction equipment.
- Labor: Managing qualified site engineers, foremen, and artisans.
- Project Delivery: Completing, cleaning, and handing over the fully operational facility within 45 calendar days, targeted for a Mid-August 2026 handover.

4. Contractor Payment Schedule & Tax Obligations

Payments will be milestone-based and disbursed upon verification of work quality by Mwambao's project supervisor:

- Tranche 1: Mobilization Advance (30%) – Paid upon contract signing, submission of an approved work plan, and mobilization of equipment/materials to the site.
- Tranche 2: Mid-Term Progress (40%) – Paid upon completion of the substructure (foundation), walling, and roofing stages.
- Tranche 3: Practical Completion (20%) – Paid upon full completion of finishes, plumbing, electrical installations, painting, and site cleaning.
- Tranche 4: Retention Fee (10%) – Retained by Mwambao and released three (3) months post-handover, subject to the rectification of any defects identified during the liability period.

Tax Compliance Note: The contractor is legally responsible for all government-related statutory costs, including Withholding Tax and other Tanzania Revenue Authority (TRA) deductions. These statutory fees will be deducted directly by Mwambao from each milestone payment.

5. Institutional Standards & Quality Clauses

- Compliance & Permits: The contractor must adhere to local environmental regulations, OSHA safety standards, and Tanga municipal building codes.
- Materials Quality: All sourced materials must meet Tanzania Bureau of Standards (TBS) criteria to ensure infrastructural longevity.

6. Application & Submission Requirements

Interested contractors or construction firms must submit a comprehensive technical and financial proposal containing:

1. Bill of Quantities (BOQ): A detailed, transparent cost breakdown matching the architectural needs.
2. Company Profile & Legal Status: Proof of active legal registration (e.g., BRELA, valid TRA Tax Clearance Certificate, TIN, and CRB Registration if applicable).
3. Technical Capacity (CVs): Profiles and qualifications of the lead site supervisor and key technicians.
4. Portfolio of Work: Evidence/references of at least three (3) similar community building or civil works projects completed successfully in the past five years.
5. Execution Work Plan: A detailed weekly Gantt chart or timeline proving the project can realistically be completed within the strict 45-day window to meet the Mid-August deadline.

How to Apply:

Please submit your unified application package through this [link](#) no later than 11:59 PM EAT on October 10, 2026.